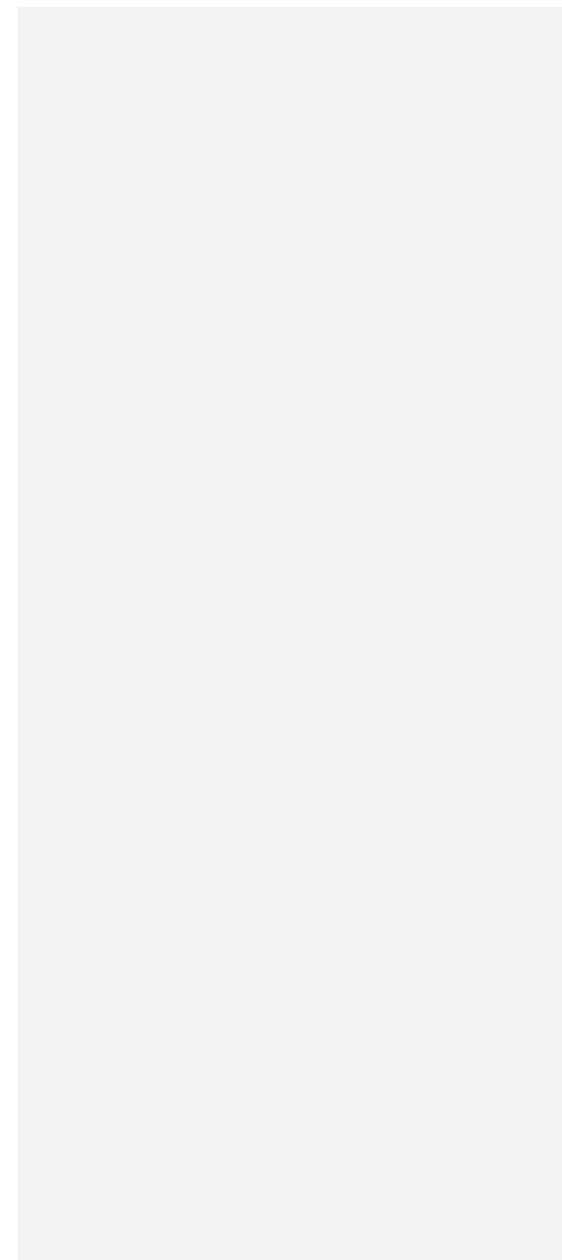


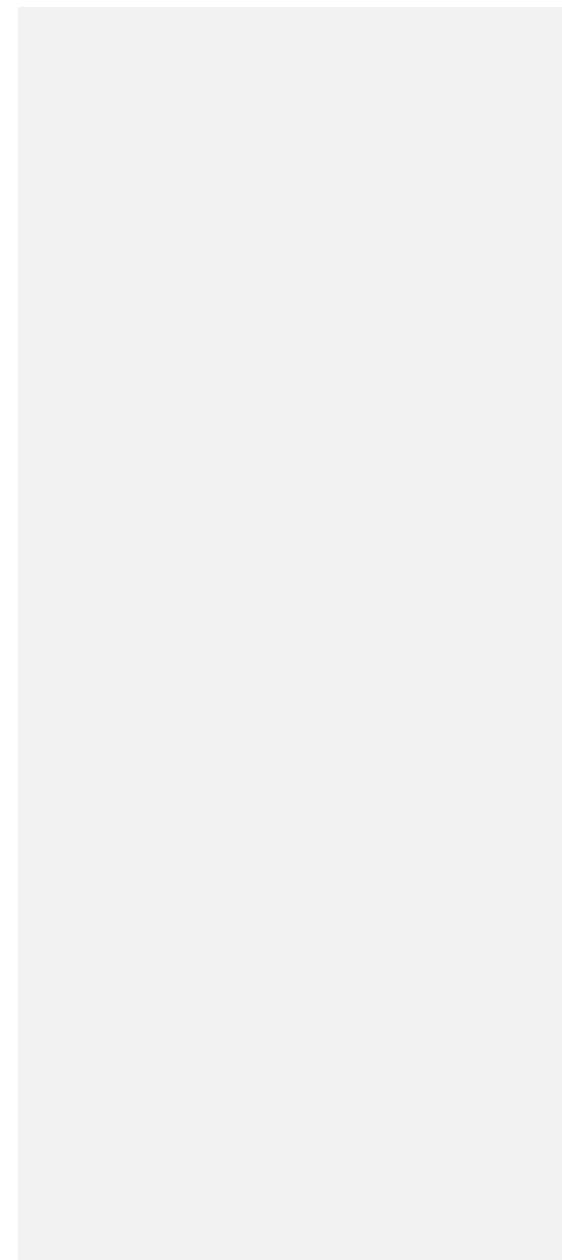
Roseisle Hall Risk Assessment
Version 2 September 2022

	Risk	Level of Risk	Risk reduction	Risk Mitigated to	Reason for change And Date
Kitchen					
Oven	Burning to hands when opening/retrieving items.	High	1.Children to be supervised at all times and risk assessment written for Brownies/Cubs etc 2.Adults only to open oven. 3.Adults to use oven gloves that are functional.	Medium	
Warming pan	Burning to hands/arms.	Medium	1.Children to be supervised at all times and risk assessment written for Brownie/Cub activities etc Adults only to operate. 2.Adults to use oven gloves that are functional.	Low	



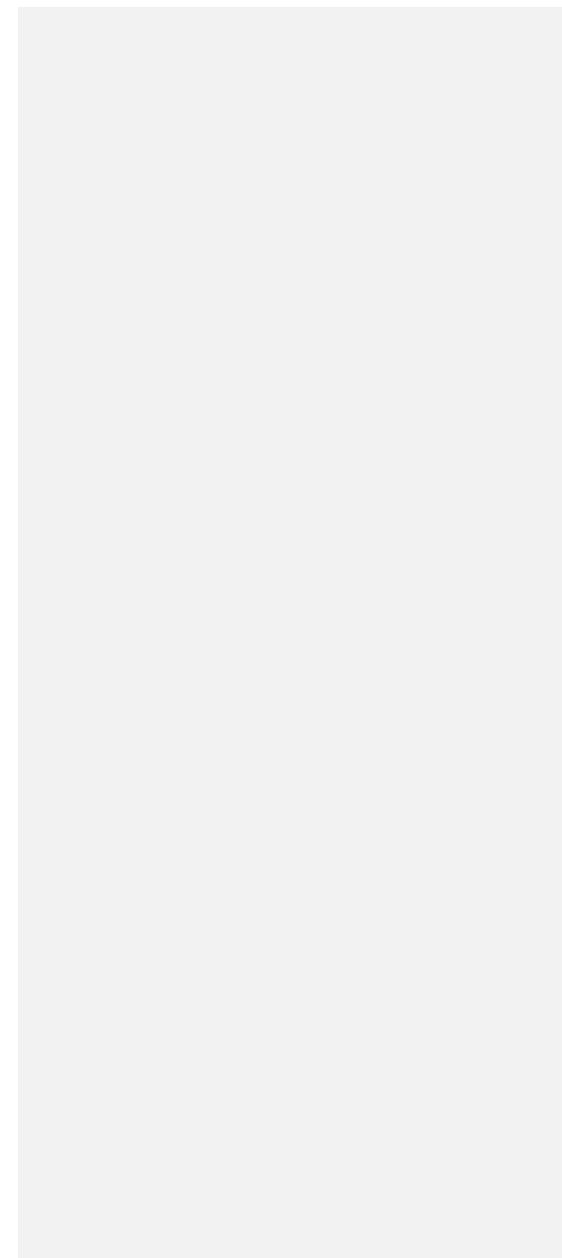
Roseisle Hall Risk Assessment
Version 2 September 2022

			3.No hands to be put on hot surface.		
Microwave	Burning to hands when removing item.	Medium	1.Children to be supervised at all times and risk assessment written for Brownie/Cub activities etc 2.Adults only to open operate. 3.Adults to use oven gloves that are functional.	Low	
Tea Urn	Burning to hands/arms other body parts	High	1.Tea urn to be operated by adults only. 2.Urn placed on flat work surface. 3.Urn placed to back of unit furthest from edge. 4.When re-filling, take jugs of cold water to urn. 5.When opening do not put face near open urn.	Low	
Hot tap	Burning to hands/arm/face.	Medium	1.Only operated by adults	Low	



Roseisle Hall Risk Assessment
Version 2 September 2022

			2.Limit the max water temperature. 3.Signage at tap alerting users to hot water.		
Knives	Stab/cut to body part.	Medium	1.Knives to be kept in safe locked drawer only accessible by adults	Low	
Serving Hatch to outside	Hot food/water spilling onto body causing potential burn/s Trapping of finger causing potential injury	Medium	1.Only pass food to adults. 2.Adults need to be appropriate height to pass tray too safely. 3.Hatch not to be used when weather conditions are windy.	Low	
Floor	Fall due to wet floor causing potential bodily injury	High	1.Signage to be used at all times when floor is wet. 2.Floor to be washed after an activity with minimal adults in room. 3.Use appropriate floor cleaner.	Medium	



Roseisle Hall Risk Assessment
Version 2 September 2022

Doors closing	Door hitting person or trapping body part such as finger causing injury	High	1.Door closures to be fitted to all doors.	Low	
Cleaning fluids	Poisonous if swallowed.	High	1.Childproof bottles only to be used, including spray bottles where possible. 2.To be stored in locked cupboard. 3.To be kept on high shelf. 4.All bottles to be closed correctly.	Medium	
Extension leads	Trip hazard causing potential bodily injury	High	1.If on floor to be taped securely to floor with red/white tape. 2.If used on counter surface to be run behind appliances.	Low	
Working at height	Fall/trip hazard causing potential bodily injury	High	1.Always to be done with two people. 2. Ensure ladder is safe for use. 3. Use clear signage if other users in hall.	Low	

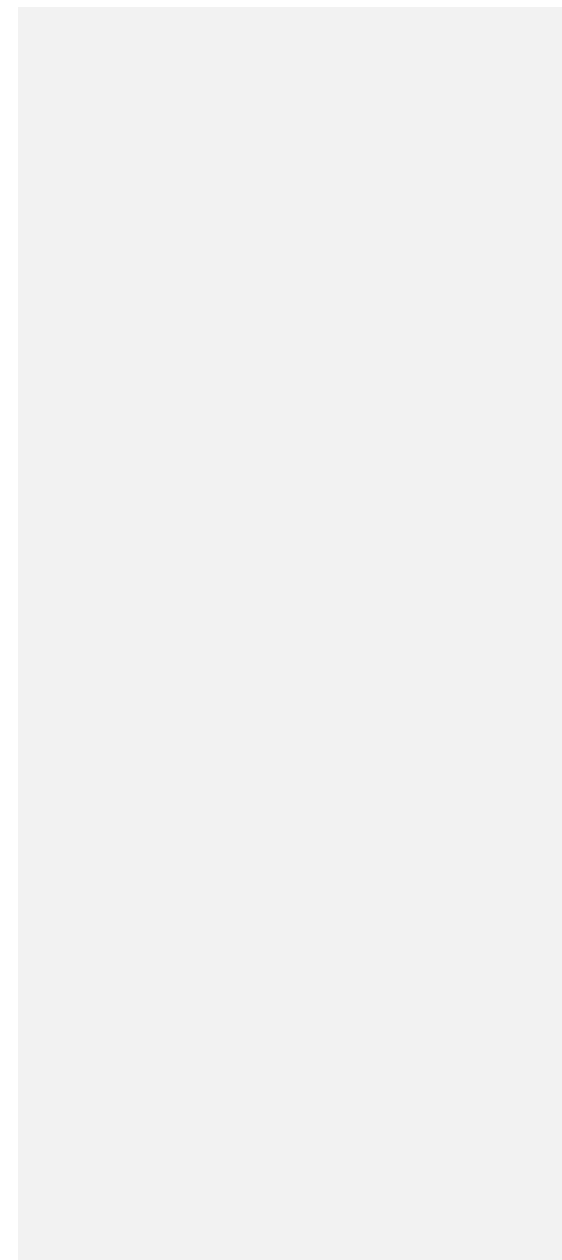
Roseisle Hall Risk Assessment
Version 2 September 2022

			4.Do not work over electrical appliances that are in use.		
Store Cupboard					
Tables	Tables fall on person causing potential bodily injury Injury to back from over lifting.	Medium	1.Only Adults to be in Store cupboard. 2.Stacking plan on wall. 3.Limit number of tables moved at any time by one person 4.Initiate lets to wall plan.	Low	
Chairs	Chairs fall and become trip hazard causing potential bodily injury	Medium	1.Only Adults to be in Store cupboard. 2. Stacking plan on wall. 3.Initiate lets to wall plan.	Low	
CCTV	Breach of GDPR		1.To be kept in locked cupboard 2.Access only given to chairperson and Vice Chair. 3.No downloading of information unless a specific incident has		

Commented [HS1]: Stacking limit?

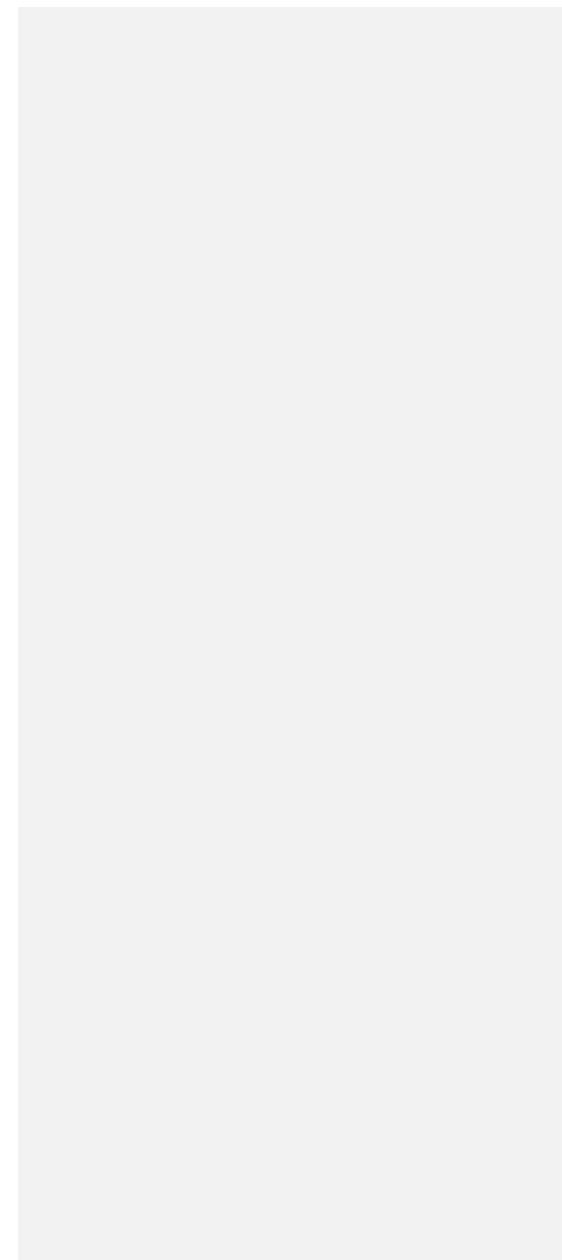
Roseisle Hall Risk Assessment
Version 2 September 2022

			occurred, specific request. 4.GDPR to be followed at all times 5.Clear signage in grounds that CCTV is in use		
Hall					
Floor	Wet floor may cause person to slip and fall.	High	1.Signage to be used at all times when floor is wet. 2.Floor to be washed after an activity with minimal adults/C children in room. 3.Use appropriate floor cleaner.	Medium	
Doors	May trap finger/hand when closing causing potential injury	Medium	1.To add door safety closures	Low	
Benches	May cause injury to person when being moved causing potential injury	Medium	1.To be lifted by adults only and one at a time	Low	
Working at height	Fall/trip hazard causing potential injury	High	1.Always to be done with 2 people.	Low	



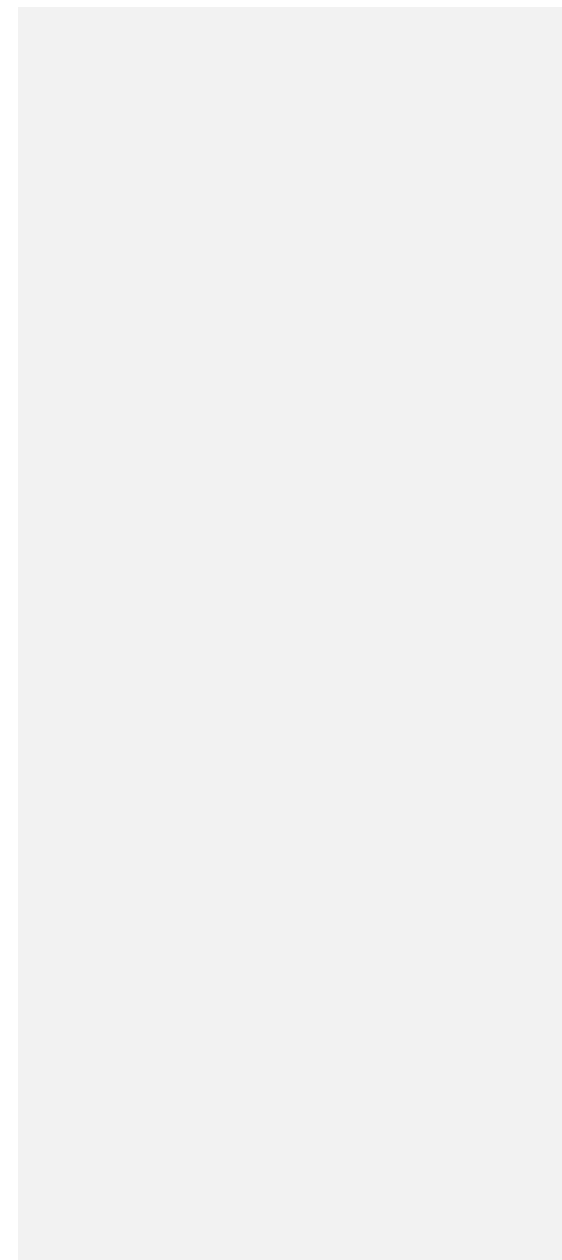
Roseisle Hall Risk Assessment
Version 2 September 2022

			<ul style="list-style-type: none"> 2. Ensure ladder is safe for use. 3. Use clear signage if other users in hall. 4. Do not work over electrical appliances that are in use. 		
Toilet Area					
Floors	Wet floor may cause person to slip and fall causing potential injury	High	<ul style="list-style-type: none"> 1. Signage to be used at all times when floor is wet. 2. Floor to be washed after an activity with minimal adults/C children in room. 3. Use appropriate floor cleaner. 	Medium	
Car Park					
Parking	Possibility of knocking over adult or child.	High	<ul style="list-style-type: none"> 1. Reverse parking policy. 2. Events with more than 8 cars to have parking Marshalls for arrival and departure. 3. speed limit of 5MPH 	Medium	



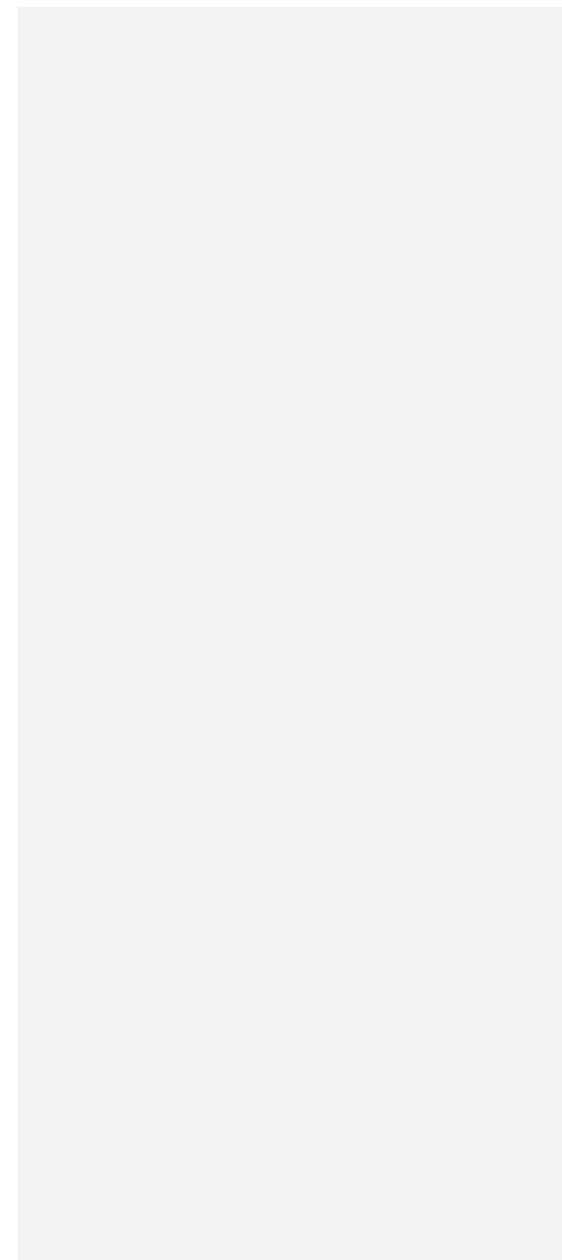
Roseisle Hall Risk Assessment
Version 2 September 2022

			4.clear signage of speed limit. Bikes		
Icy Conditions	Possibility of cars crashing into building/wall/person. Possibility of person/s slipping on pathways.		1.Pathways and driveway to have sand thrown down by ?? 2. Icy road signs to be erected. 3.If weather is extreme then an 'on the day decision' to be made for hall closure and users informed.		
Shed					
Mower	Risk of injury to operator or member of public		1.All operators to undergo specific mower training as per existing mower policies. 2.Provided Safety clothing to be worn at all times. 3.Not to be used when hall/grounds are in use.		



Roseisle Hall Risk Assessment
Version 2 September 2022

Strimmer	Risk of injury to operator		1.Operator to undergo specific training. 2.Safety goggles, gloves and work boots to be worn whilst operating. 3.Not to be used when public in grounds.		
Petrol	1.Risk of explosion 2.Risk of consumption		1.Petrol to be stored in correct storage container in locked cupboard with no direct sunlight. 2.Container never to be left wherever it can be accessed by non-authorized user.		
Shelving	1.Risk of shelves and contents falling to ground or on person/s		1.To be included in monthly checks that shelves are sound. 2.Shelves not to be overloaded. 3.Shelves to be stacked neatly		
Legionnaires	Risk to all users of hall		1.All taps to be run for ten minutes on		



Roseisle Hall Risk Assessment
Version 2 September 2022

			the first check of every month.		
Food Safety	Risk to all food consumers at events run by Hall committee		1.Member of committee to have a valid Food Hygiene Certificate.		

